

# HB Sound & Light, Inc.

101 North 8th Street  
Grand Forks, ND 58203  
Phone: 701-775-1150

and

3331 S. University Drive  
Fargo, ND 58102  
Phone: 701-235-3695



## APPLICATION FOR EMPLOYMENT

### PERSONAL INFORMATION

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_  
(LAST) (FIRST) (M.I.)

Phone: (\_\_\_\_) \_\_\_\_\_

Current address: \_\_\_\_\_  
(STREET) (CITY) (STATE) (ZIP CODE)

Are you 18 years or older? YES \_\_\_\_\_ NO \_\_\_\_\_

Have you ever been convicted of a felony? YES \_\_\_\_\_ NO \_\_\_\_\_

Do you have a clean driving record? YES \_\_\_\_\_ NO \_\_\_\_\_

### EMPLOYMENT DESIRED

Location: Fargo \_\_\_\_\_ Grand Forks \_\_\_\_\_

Position : \_\_\_\_\_ Date available: \_\_\_\_\_

Salary desired: \_\_\_\_\_ Are you currently employed? Y N

Have you ever applied to this company before? Y N Where? \_\_\_\_\_ When? \_\_\_\_\_

How did you hear about this position? \_\_\_\_\_

Do you know anyone working for HB? Y N Who? \_\_\_\_\_

Referred by: \_\_\_\_\_

### EDUCATION

	Name/location of school	# Years	Did you graduate?	Major
High school				
College				
Other				

### GENERAL

Subjects of special study or research: \_\_\_\_\_

Special skills: \_\_\_\_\_

Activities: (civic, athletic, etc.) \_\_\_\_\_  
(Exclude organizations which indicate race, creed, sex, age, marital status, color or national origin.)

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**WORK HISTORY:**

List your last three employers beginning with the most recent one.

Dates Employed (month/year)	Name/address of previous employer	Phone number	Wage upon leaving	Position held	Reason for leaving

Which of these jobs did you like best? \_\_\_\_\_

What did you like most about this job? \_\_\_\_\_

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**REFERENCES:**

Give the name of three persons not related to you, whom you have known for at least one year.

Name	City/State	Phone#	Occupation	Years Acquainted
1. _____				
2. _____				
3. _____				

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**Read carefully before signing below:**

"I certify that the information submitted by me on this application is true and complete and I understand if any false information, omissions or misrepresentations are discovered, my application may be rejected and if employed, my employment terminated. In consideration of my employment, I agree to conform to the company's rules and regulations. I agree that I am employed-at-will and that my employment may be terminated at anytime by the company without liability for wages.

*As a condition of my employment, I agree to urine sample collection and controlled substance testing. I understand a positive test for controlled substances based on the urinalysis test will medically disqualify me from working at HB Sound.*

**I understand that a criminal background check is required for employment at the HB Sound & Light and that theft, terroristic activity and/or convictions of a related nature will forfeit my employment.**

I have read the above three paragraphs."

Applicant's signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_